bvca
Invested in a better future

Training

Calendar & upcoming courses

2025

Complete BVCA Training Offerings

BVCA Training is proud to offer various training solutions in the form of bespoke in-house courses, digital learning and our classic classroom courses. Navigating the complex worlds of PE/VC requires tailored expertise. That's why we've carefully identified and categorised our courses to cater to the unique requirements of each sector. We are continuously developing each sector's offerings, so please get in touch to find out more.

Classroom

Course	VC	PE
Developing an ESG Strategy for Your Portfolio	VC	PE
Due Diligence - The Essential Guide	VC	PE
Essential Skills for the Finance Team		PE
Executive Performance		PE
Financial Modelling in PE/VC	VC	PE
Foundation		PE
Future-proofing Investments: Decarbonisation Strategies	VC	PE
How to Build and Execute an Effective Strategy		PE
How to Plan an Optimal Exit		PE
NEW Impact Investing for VCs	VC	
Introduction to PE/VC - The Essentials	VC	PE
Introduction to PE - Fund Strategy & the Finances	VC	PE
Investor Relations and Fundraising		PE
KPIs & Board Reporting	VC	PE
Legal Agreements in Private Equity		PE
Legal Agreements in Venture Capital	VC	
NEW LBO and Debt Modelling	VC	PE
LP Foundation		PE
Non-Executive Directors		PE
NEW Non-Executive Directors for VC	VC	
Harnessing AI for Private Capital From Origination to Value Creation	VC	PE
Skills of Negotiation for the Deal Team	VC	PE
Supporting your Team Successfully	VC	PE
Value Creation Planning	VC	PE
VC Foundation	VC	PE

Digital Learning

Course	VC	PE
PE Explained		PE
VC Explained	VC	
Anti-Bribery and Corruption	VC	PE
Anti-Money Laundering	VC	PE
Responsible Investment ESG	VC	PE
Senior Managers and Certification Regime (SMCR)	VC	PE

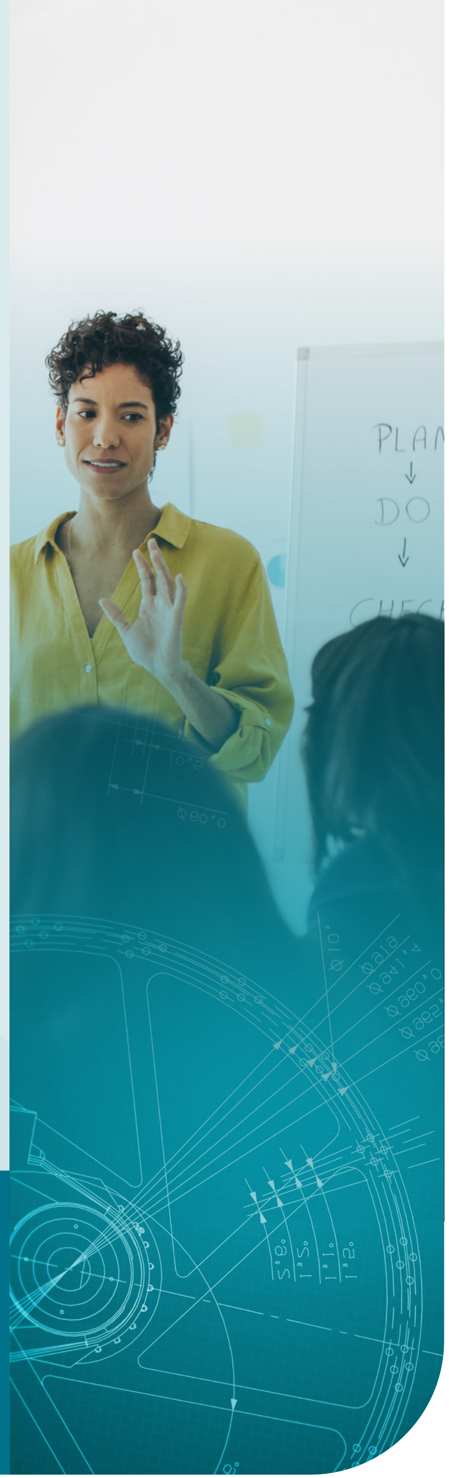
Upcoming training courses can be found **here**

Contents

BVCA Training Overview

We deliver a comprehensive range of courses through classroom, e-learning and our premium bespoke in-house training.

	Classroom	In-House	Digital Learning
Sourced industry expertise	✓	✓	✓
Regularly updated content	✓	✓	✓
Live Trainer	✓	✓	✗
Peer review	✓	✓	✗
Case studies	✓	✓	✓
Bespoke content	✗	✓	✗
In-person	✓	✓	✗
Duration	1-3 days	Variable	3 hours - Learn at your own pace
Networking possibilities	✓	✗	✗
Available to members	✓	✓	✓
Available to non-members	✓	✓	✓
Soft skills	✓	✓	✓
CPD points	✓	✓	✓
Key features	In-person Diverse speakers Industry education Standardised curriculum	Team cohesion Strategic alignment Bespoke curriculum Flexible Scheduling Confidential discussion	On-demand Accessibility Cost-effective Flexible learning Independent learning Reinforcement learning Regularly updated expertise



About BVCA Training

The BVCA is the national provider of specialist private equity and venture capital training.

Our courses are led by industry experts to align with individual and corporate objectives that enhance skills, expertise and efficiency for both you and your team. From PAs to Partners, every course is designed to support the long-term success of your career and your firm.

We deliver a comprehensive range of courses through classroom, e-learning and our premium bespoke in-house training.
View this brochure to learn more about all of our training courses, or view the full training calendar on the BVCA website to view all upcoming course dates.

Courses are grouped by key themes and subject areas. These include:

- Legal & Regulatory
- ESG
- Deal Execution
- Boards
- Back Office & Support
- Soft Skills

"I really enjoyed the course and learnt a lot from the two days. The course leader made everyone feel relaxed and involved. I would highly recommend."

Orla Conway, Terra Firma

View course calendar

Classroom Training

All related BVCA Training courses

LBO and Debt Modelling

NEW

Deal Execution Courses

CPD: 8 hours

Overview:

This course will develop your understanding of Leveraged Buyouts (LBOs) from a quantitative perspective, including the fundamentals behind LBOs and the processes involved in a successful deal. The fundamentals in structuring the transactions will be covered, including the choice of financial instruments, including equity, debt, or mezzanine finance. The inputs to the model will start from the operating cash flows of a business alongside some typical debt constraints, subject to a sensitivity analysis. The course will conclude with the analysis of the deal, using a value creation analysis at various exit valuations.

Key topics

- Leveraged Buyout Deals
- Key LBO concepts and terminology
- Building the Model: Debt Schedules and Debt Modelling
- Building the Model: Sources and Uses of Funds
- Implementing Return and Credit Metrics

What will delegates take away?

- A detailed knowledge of the workings of LBO deal structures
- A clear method for building a rigorous and flexible LBO model (does not include the three-statement section of the model)

Course Director:
Andre Lanser

Audience:
Basic level Excel and accounting is required. More experienced modellers will also benefit.

Frequency:
1-2 times a year

Price:
£1,500 GBP +VAT (Member)
£3,000 GBP +VAT (Non-Member)

Impact Investing for VCs

NEW

CPD: 6 hours

Overview:

This course is a deep dive into investing with impact in a VC setting. Delegates will learn how to embed impact into their fund thesis, use this to enhance fund returns and attract impact-minded LPs and founders. Hear from industry experts, including top-tier VCs and LPs investing in impact, on how to design impact theses, understand and assess impact risks and returns and synergies with commercial value, and measure and report on the impact you are achieving. This course is designed for VCs, from venture builders/accelerators through to the growth stage.

Key topics

- What is an impact thesis?
- How do you integrate it with your investment strategy?
- How can impact drive value and attract impact-focused LPs and founders?
- What does top-tier impact reporting look like across funding stages?

What will delegates take away?

- Embed impact into your fund's thesis and processes, helping you to select the best businesses
- Attract top-tier founders based on your impact value add
- Appeal to LPs who are increasingly looking for impact credentials

Course Director:
Hayley Hand

Audience:
Venture Capital Investment Manager

Frequency:
1-2 times a year

Price:
£1,100 GBP +VAT (Member)
£2,200 GBP +VAT (Non-Member)

Legal Agreements in Venture Capital

CPD: 6 hours

Overview:

This course is designed to assist venture capital practitioners in identifying the commercial issues required to be covered by documentation. It is emphasised that the course is intended to concentrate on the underlying commercial issues rather than the examination of legal fine print.

Key topics

- Terms, investment agreement and articles
- Loan agreements
- Due diligence
- Warranties and indemnities
- Tax and management incentives
- How to get the most out of your lawyer and more

What will delegates take away?

- A look at legal implications from a VC perspective
- An understanding of legal structures
- Meeting peers and network building

Course Director:
Alex Cochand

Audience:
Investment professionals in the VC industry

Frequency:
Once a year - December

Price:
£1,100 GBP +VAT (Member)
£1,600 GBP +VAT (Non-Member)

Legal Agreements in Private Equity

CPD: 14 hours

Overview:

Presented by leading industry practitioners, this course provides delegates with a deeper understanding of the documentary processes, legalities and commercial issues surrounding private equity transactions and explores the most efficient ways to communicate with legal teams.

Key topics

- Legal structures of transactions
- Warranties and indemnities
- Heads of terms, term sheets and offer letters
- Pricing structure
- Deal structuring
- Exits issues and more

What will delegates take away?

- The legal implications from a deal term perspective
- An understanding of legal structures
- Making new connections with peers

Course Director:
Mark Freer

Audience:
Investment Managers, Investment Directors, and Associates

Frequency:
Twice a year - September and February

Price:
£2,250.00 GBP +VAT (Member)
£4,500.00 GBP +VAT (Non-Member)

Future-proofing Investments: Decarbonisation Strategies

CPD: 6 hours

Overview:

This new course examines where Climate Change fits into the ESG sphere and a company's ESG strategy. Industry experts will advise on the steps which need to be taken to quantify your organisation's climate impact by calculating the carbon footprint and provide practical steps for meaningful target implementation and guidance on how to develop and deliver a carbon reduction plan.

Key topics

- How climate change is driving ESG considerations in the industry
- Setting targets, what is achievable?
- Engaging portfolio management teams on reduction plans
- Developing and delivering on reduction plans, and more

What will delegates take away?

- Guidance on how to develop and deliver a carbon reduction plan
- Practical guidance from leading industry experts
- An understanding of the latest ESG regulation and documentation

Course Director:
Jennifer Wilson

Audience:
ESG leads in GP firms

Frequency:
Once a year - December

Price:
£1,600 GBP +VAT (Member)
£3,200 GBP +VAT (Non-Member)

Developing an ESG Strategy for Your Portfolio

CPD: 6 hours

Overview:

This course focuses on the impact of ESG on the private equity and venture capital industry, and its continued importance and provides practical guidance on how to integrate ESG strategy into the investment cycle. Industry experts will provide a comprehensive overview of the latest regulation including TCFD and SFDR, as well as an update on ESG requirements and expectations from LPs.

Key topics

- The regulatory context (TCFD & SFDR)
- LP requirements and expectations: from fundraising to reporting
- LP requirements and expectations: from fundraising to reporting
- ESG risks and opportunities and more

What will delegates take away?

- A comprehensive plan of action to integrate ESG strategy into the investment cycle
- Practical guidance from leading industry experts
- An understanding of the latest ESG regulation and documentation

Course Director:
Jennifer Wilson

Audience:
ESG leads in GP firms

Frequency:
Twice a year - March and September

Price:
£1,400.00 GBP +VAT (Member)
£2,800.00 GBP +VAT (Non-Member)

Foundation

Deal Execution Courses

CPD: 26 hours

Overview:

Led by renowned industry practitioners, our flagship course provides the fundamentals to private equity, covering the lifecycle of a deal including returns and exits. The course utilises real life case studies whilst creating a great opportunity to network and build relationships with peers as you network at dinner and drinks receptions throughout the week.

Key topics

- Due diligence
- Deal structuring (early stage, growth capital, MBOs)
- Managing the portfolio
- Management assessment
- Exits and more

What will delegates take away?

- A fundamental understanding of the deal cycle
- Insight from industry experts
- New contacts within the industry

Course Director:
Jon Andrew

Audience:
Junior investment professionals, those with at least six months experience

Frequency:
Three times a year - March, June and November

Price:
£6,000 GBP +VAT (Member)
£12,000 GBP +VAT (Non-Member)

"Foundation has been the cornerstone training course for BVCA members for decades. It continues to be a valuable staging post for new investment team members, not simply for learning but also building a network for the future."

Matthew Sabben-Clare, Senior Adviser, Cinven and BVCA

VC Foundation

CPD: 13 hours

Overview:

Our flagship VC Foundation workshop delivers the vital knowledge and skills needed to excel when starting in fund management. The perfect entry course for junior fund managers, VC Foundation will give delegates a fundamental understanding of venture capital, providing an in-depth look at the entire deal cycle. Delegates will be taken through each phase of a typical venture deal over two days and in-person.

Key topics

- Business plans
- Structuring the transaction
- VC modelling
- Term sheets
- Portfolio issues in the first two years
- Exits and more

What will delegates take away?

- A fundamental understanding of venture capital
- Lessons from experienced industry practitioners
- Network of new contacts in VC

Course Director:
Eyal Malinger

Audience:
Venture Capital Investment Managers

Frequency:
Twice a year - October and February

Price:
£1,600 GBP +VAT (Member)
£2,400 GBP +VAT (Non-Member)

LP Foundation

CPD: 13 hours

Overview:

Led by renowned industry practitioners, learn the core skills necessary to build your career as an LP within the private equity and venture capital industry. Delegates will gain a thorough understanding of managing funds and forge invaluable new connections with their peers.

Key topics

- Fund due diligence
- Planning your portfolio
- Portfolio monitoring
- Active management of your portfolio and co-investment
- Regulation, legal agreements, terms and more

What will delegates take away?

- A thorough understanding of private equity and venture capital
- Lessons from experienced industry practitioners
- A strong network of new contacts

Course Director:
Simon Faure

Audience:
Professionals in their first or second year of an (LP) investment team

Frequency:
Twice a year - October and February

Price:
£1,200.00 GBP +VAT (Member)
£2,350.00 GBP +VAT (Non-Member)

Value Creation Planning

CPD: 6 hours

Overview:
The concept of the Value Creation Planning has therefore grown in importance both pre and post-acquisition. In a highly valuable day, this training course will focus on key topics including defining a clear strategic direction for the company, identifying and prioritising opportunities, the role of the Chairman, the CFO's perspective, the drivers of value creation and more.

Key topics
- Concept of value creation
- What to do pre-deal and day 1-100
- Initiatives for short term cash generation
- Setting targets and measuring performance
- The role of the Chairman and CFO's perspective
- Strategic actions and more

What will delegates take away?
- Approaches to strategy and value creation
- Approaches to working with the management team
- The opportunity to build a strong network

Course Director:
Jon Andrew

Audience:
Investment managers who have done transactions and are leading on their first deal

Frequency:
Twice a year - October and May

Price:
£1,400 GBP +VAT (Member)
£2,800 GBP +VAT (Non-Member)

Harnessing AI for Private Capital From Origination to Value Creation

CPD: 6 hours

Overview:
This course provides insight into the tools and techniques used in the digital due diligence process, the areas of the operating model that require greatest scrutiny, and provides access to sample outcomes from work across the UK and Europe. It also examines emerging technologies and digital practices disrupting markets. This course is designed to help you to understand the value of a business's digital capability and how to spot digital and technology opportunities for current and prospective investments.

Key topics
- Digital disruption: How has it changed today's business and investors' expectations?
- What does good look like: How to look beyond the digital buzzwords and spot the true market leaders
- Digitising your investments: The building blocks of a digitally enabled business and more

What will delegates take away?
- An understanding of the role of digital due diligence pre-investment
- How to add value through digital development
- The building blocks of today's digital operating models
- Access to new digital appraisal tools and benchmark data sources

Course Director:
James Prebble

Audience:
Investment Directors and Managers
Portfolio Managers and Value Enhancement Professionals

Frequency:
Once a year

Price:
£1,300.00 GBP +VAT (Member)
£2,550.00 GBP +VAT (Non-Member)

Due Diligence - The Essential Guide

CPD: 6 hours

Overview:
Thorough due diligence is key to successful transactions. This highly interactive course is designed to give participants tips, advice and guidance to a successful due diligence process. You will be walked through each separate investigation stage bringing it all together to make your next due diligence exercise more time and cost effective.

Key topics
- Vendor, commercial, financial and management due diligence
- What do banks look for
- Case studies
- Risk management and more

What will delegates take away?
- Practical tips and advice on a successful due diligence process
- An understanding on key areas and what to look out for
- The chance to share experiences and network

Course Director:
Jon Andrew

Audience:
Investment professionals and those wanting to gain a practical understanding of the due diligence process

Frequency:
Once a year - October

Price:
£1,200 GBP +VAT (Member)
£2,350 GBP +VAT (Non-Member)

Financial Modelling in PE/VC

CPD: 13 hours

Overview:
This course will further develop you and your team's understanding of accounting and Excel to create robust financial modelling skills that will deliver increased efficiency, flexibility and effectiveness. Key skills will be covered in the course such as scenario management techniques, switches and text wings to make models clear and flexible, and data validation to control inputs.

Key topics
- Setting up the model
- Formatting conventions
- Scenario management
- Creating the working sheet/ sub-models/outputs
- Auditing, outputs and more

What will delegates take away?
- A clear method for building rigorous, flexible financial models
- Knowledge to build an integrated balance sheet and cash flow forecasting model

Course Director:
Andre Lanser

Audience:
Basic level Excel and accounting is required, but more experienced modellers will also benefit

Frequency:
Twice a year - September and February

Price:
£2,250.00 GBP +VAT (Member)
£4,500.00 GBP +VAT (Non-Member)

How to Build and Execute an Effective Strategy

Deal Execution Courses

CPD: 13 hours

Overview:

Many founders, entrepreneurs or C-suite directors build a strategy by intuition and instinct. This approach is not always bulletproof, viable, focused on risk, cohesive or well structured. Our new course takes participants on a journey through key strategic concepts drawn from well-known authors and knits together a coherent narrative around creating and shaping a good strategy. Delegates will receive a comprehensive playbook and tools that help them define, develop, refine, or reshape the strategy for their business.

Key topics

- Key constituents of a business strategy
- Good strategy/bad strategy
- Demystifying the main concepts portrayed in signature strategic texts
- Start with who - the importance of getting management right (seats on the bus) and more

What will delegates take away?

- Approaches to strategy and value creation
- Approaches to working with the management team
- The opportunity to build a strong network

Course Director:
Jon Andrew

Audience:
Value creation specialists and those leading on the development of their own strategy

Frequency:
Once a year - December

Price:
£2,250 GBP +VAT (Member)
£4,500 GBP +VAT (Non-Member)

"An excellent balance of theory and discussion. It really encourages the reflection and subsequent application required to take on a leadership role."

Simon Moss, Hermes GPE

How to Plan an Optimal Exit

CPD: 6 hours

Overview:
Managing an investment to exit is the final piece of the jigsaw in any investment lifecycle. This is where all the hard work can crystallise into a great return or where it can all go wrong. This one day course is aimed at investment directors considering an exit for the first time. It covers everything from what to consider to get the timing right to how to manage the exit process to maximise value. The course also utilises case studies to provide a road map of how to navigate the pitfalls that will come your way during an exit process.

Key topics
- Concept of value creation
- What to do pre-deal and day 1-100
- Initiatives for short term cash generation
- Setting targets and measuring performance
- The role of the Chairman and CFO's perspective
- Strategic actions and more

What will delegates take away?
- Approaches to strategy and value creation
- Approaches to working with the management team
- The opportunity to build a strong network

Course Director:
Jon Andrew

Audience:
Lead investors about to consider exits, or value creation specialists who assist on exit planning

Frequency:
Once a year - January

Price:
£1,400 GBP +VAT (Member)
£2,800 GBP +VAT (Non-Member)

Skills of Negotiation for the Deal Team

CPD: 18 hours

Overview:
Master effective negotiation techniques to close even the most complex deals. Through interactivity and real industry case studies, delegates will discover how to plan negotiations, counter objections and persuade with skill and confidence.

Key topics
- Defining an effective negotiation
- Planning effectively
- A.C.T.I.V.E. approach to negotiation
- Persuasion techniques
- Manage body language and more

What will delegates take away?
- A new confidence in navigating complex deals
- Methods to negotiate in a professional, ethical and competent manner
- Reference material for a variety of negotiating scenarios


Course Directors:
Robert Maguire
Janet Izatt

Audience:
For all deal team members looking to improve their influence on a current or perspective negotiation

Frequency:
Once a year - May

Price:
£3,000.00 GBP +VAT (Member)
£5,950.00 GBP +VAT (Non-Member)

Investor Relations and Fundraising

CPD: 6.5 hours

Overview:

This course focuses on Limited Partners, examining what institutional investors really want and how to prepare for and execute successful fundraising. From reporting to communication, explore how to establish and maintain better investor relationships. A valuable course for anyone whose role includes investor relations, communications or fundraising.

Key topics

- The investor relations role in private equity
- Key concerns of LPs
- The fundraising process
- LP reporting and technical expertise
- Relationship management and more

What will delegates take away?

- An understanding of what Limited Partners want
- The ability to engage and manage LP relationships
- An in-depth knowledge of reporting and transparency

Course Director:
Cat Kipling

Audience:
Professionals working in investor relations, communications or fundraising

Frequency:
Once a year - December

Price:
£1,200 GBP +VAT (Member)
£2,350 GBP +VAT (Non-Member)

Executive Performance

CPD: 6 hours

Overview:

This practical masterclass will help delegates identify the skills they need to improve and hone the behaviours and thinking needed to excel as part of a high-performing deal team.
An essential course for aspiring fund managers looking to advance on the fund management career ladder.

Key topics

- Self-awareness and emotional intelligence
- Improving performance, motivation and focus
- Strengthening empathy and communication
- Managing complex stakeholder relationships and more

What will delegates take away?

- Techniques for mental resilience and stress management
- Approaches and techniques for improving influencing and personal impact
- Hints and tips for dealing with complex stakeholder relationships

Course Director:
Sheryl Hanson

Audience:
Junior to mid-level investment professionals

Frequency:
Once a year - February

Price:
£1,600.00 GBP +VAT (Member)
£3,200.00 GBP +VAT (Non-Member)

Non-Executive Directors for VC

NEW

CPD: 8 hours

Overview:

We are pleased to announce our NEW Non-Executive Directors for VC course.

This one-day course focuses on the responsibilities of a first time VC NED. It will help clarify terminology and process. Staying up to date and showing your proficiency on the legal and corporate governance of a business is a prerequisite associated with being a Non-Executive Director in VC(NED).

Key topics

- The Role of Non-Executive Directors in Venture Capital
- What to expect in the boardroom
- Essential attributes and skills for effective NEDs
- Potential pressures and challenges faced by NEDs
- Successful M&A, timing and use of administrators and advisors
- Q&A with an experienced VC NED and more

What will delegates take away?

- A core understanding of the key responsibilities of an NED
- Approaches and techniques to help you become an effective NED in VC
- Opportunity to share experiences and network

Course Director:
Elaine Coughlan

Audience:
Professionals in VC who are in or moving into a NED role, who might benefit from a refresh in compliance

Frequency:
Once a year

Price:
£1,100 GBP +VAT (Member)
£2,200 GBP +VAT (Non-Member)

KPI & Board Reporting

CPD: 6 hours

Overview:
This course is designed to boost value creation within the portfolio. Led by industry experts, this course will help you make more informed decisions in the boardroom by teaching you all about the key data, insight and clear, measurable KPIs to enhance value creation. Discover best practice and the core components of an informative board pack to make your meetings more efficient.

Key topics
- The importance of data and insight in board decision making
- The importance of data and KPIs in understanding the health of a business
- How to construct an elevator dashboard
- How a board pack contributes to better board decision making
- Reviewing key elements of your board pack and more

What will delegates take away?
- An understanding of how data and KPIs underpin value creation activities
- The key constituents of an elevator dashboard and board pack
- Be motivated to improve the board reporting for the investee companies they work with

Course Director:
Jon Andrew

Audience:
Directors who attend board meetings either as lead or shadow a board member

Frequency:
1-2 times a year

Price:
£1,400 GBP +VAT (Member)
£2,800 GBP +VAT (Non-Member)

Non-Executive Directors

CPD: 13 hours

Overview:
Staying up to date and showing your proficiency on the legal and corporate governance of a business is a prerequisite associated with being a Non-Executive Director (NED).
In this workshop, delegates will share experiences with other senior professionals and receive cutting-edge insight that can be immediately applied to strengthen their position and have a greater impact in the boardroom.

Key topics
- The legal responsibilities of boards and directors
- Corporate governance
- Characteristics of effective boards and NEDs
- Q&A with an experienced NED and more

What will delegates take away?
- A core understanding of corporate governance and legal responsibilities
- Approaches and techniques to help you become an effective NED
- Opportunity to share experiences and network

Course Director:
Murray Steele

Audience:
For those in or moving into a NED role

Frequency:
Twice a year - May and September

Price:
£2,350.00 GBP +VAT (Member)
£4,700.00 GBP +VAT (Non-Member)

Introduction to PE/VC - The Essentials

CPD: 12 hours

Overview:

This two-day course will enable participants to be more effective in their jobs by improving their understanding of the private equity and venture capital industry, the roles of all of the players and how their work contributes to the success of the business. It will help clarify terminology and includes reviews of the structure of funds, the investment process, how returns are generated, financing structure, fund reporting and administration.

Key topics

- What is private equity?
- Funds and returns
- The investment process
- Structuring and pricing a buyout
- Funds administration reporting to investors and more

What will delegates take away?

- An understanding of the lifecycle of a deal, including case studies
- A breakdown of industry jargon
- An opportunity to make industry contacts

Course Director:
Andre Lanser

Audience:
PAs, IT staff, marketing and other support staff working in private equity and venture capital funds

Frequency:
Three times a year - June, November or January

Price:
£1,400 GBP +VAT (Member)
£2,800 GBP +VAT (Non-Member)

Introduction to PE - Fund Strategy & the Finances

CPD: 6 hours

Overview:

Our course director draws on his extensive experience to guide delegates through the more technical aspects of private equity than our first introductory course. Delegates will take away a thorough understanding of fund strategies, structural and tax issues for funds, structuring and pricing a buyout, fund administration and regulation.

Key topics

- Fund strategies and monitoring
- Structural and tax issues for funds
- Structuring and pricing a buyout
- Fund administration and regulation

What will delegates take away?

- An understanding of different fund strategies
- An understanding of fund structuring
- Creating a network of contacts

Course Director:
Andre Lanser

Audience:
Those who want to improve their understanding of investment and structuring issues

Frequency:
Twice a year - May and September

Price:
£1,100.00 GBP +VAT (Member)
£2,150.00 GBP +VAT (Non-Member)

Essential Skills for the Finance Team

CPD: 13 hours

Overview:

This practical and interactive two-day course will examine how funds are structured and investments are valued using case studies and subject matter experts on the latest legislation, industry trends and models. Understand how the latest legislation, industry trends and models impact how you structure a fund and value an investment.

Key topics

- Investors and fund structures
- Legal and regulatory issues
- Investment and fund accounting
- Understanding fund administration and reporting
- Investment and fund taxation issues
- Valuations, valuation guidelines and more

What will delegates take away?

- A clear understanding of fund administration and reporting
- An update on legal and regulatory issues
- A chance to meet new people

Course Director:
Andre Lanser

Audience:
Individuals within finance departments in PE firms. A fairly high level of accounting knowledge is required

Frequency:
Once a year - December

Price:
£1,850 GBP +VAT (Member)
£3,650 GBP +VAT (Non-Member)

Supporting Your Team Successfully

CPD: 13 hours

Overview:

This course is deliberately interactive and practical in its approach to encourage discussion of the experiences each individual has had whilst working within private equity and venture capital firms. It will help distinguish the expectations of each persons' role, the pressures, and how best to work with the team.

Key topics

- Defining the role
- Frustrations with team support roles
- Communication and influencing techniques
- Assertiveness and body language
- Managing your manager
- Practical application of skills and more

What will delegates take away?

- Confidence and understanding when working with deal teams
- Practical advice and tips to improve day-to-day situations
- An opportunity to make industry contacts

Course Director:
Sheryl Haddow

Audience:
Ideal for those operating in a supporting role within the organisation

Frequency:
Twice a year - October and May

Price:
£1,400.00 GBP +VAT (Member)
£2,800.00 GBP +VAT (Non-Member)

In-House Training

Personalised, bespoke training from the BVCA

In-House Training

Bring personalised BVCA training to you and access the industry-leading training suite with our bespoke in-house training programmes tailored to the needs of your talent.

Whether your firm is working remotely or has returned to the office, enrich the skill set of your team through a tailored training solution, delivered by the BVCA and a leading industry expert. From support team courses, such as Introduction to Private Equity, to courses catering to those with industry experience, our training suite offers a variety of courses to meet your needs, whether that is in person or online.

What's included:

- Industry-leading trainer brought to you live at your convenience
- Bespoke, premium programmes meeting specific learning criteria
- Enriched learning with case studies based on real-life scenarios specific to your firm

The benefits:

- Bring your team together to focus on the importance of collaboration and increase awareness of roles within your organisation
- A tailored and cost-effective alternative to placing delegates on a public course

Why not consult with a trainer today to discuss your training needs, with no commitment to purchase. We would love to hear from you. Contact the **BVCA Training Team** to arrange a free consultation.

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"Organising the event was a smooth and easy process: the BVCA team were quick to suggest and confirm timings and were flexible and accommodating with our special requests. We were able to connect directly with the trainer to discuss our specific requirements and the BVCA were on hand throughout the process with helpful suggestions."

Bora Kwon, Level 20

Digital Learning Courses

All related BVCA Training courses

Private Equity (PE) Explained

Overview:
Users gain a comprehensive understanding of key aspects of private equity through current and real-life content, case studies and interviews with leading industry professionals. Users can expect a structured, interactive, and convenient approach to online education as they learn around their schedule, providing complete flexibility. This short course complements our popular and long-standing 'Introduction to PE & VC essentials' classroom-based courses and is also ideal for onboarding and will fast-track beginners and those new to the industry, allowing them to have confident conversations and apply the knowledge, skills and expertise straight away.

Programme content
- The differences between private equity and venture capital
- The key stakeholders
- The fundraising process
- Due diligence, value creation strategy and monitoring and exit

Key features
- Accessible to users for 6 months
- Short course format - 2.5-hour
- Save and return functionality
- Real industry examples, case studies, and interviews with leading figures from the industry

Digital Learning

Format:
e-Learning, available on-demand
Costs are per-license, lasting 6 months

Audience:
Any individual interested in understanding the core concepts of a private equity deal cycle whether they're just starting out or want a refresher. This course will help learners participate in conversations about private equity more confidently.

Price:
£350 GBP +VAT (Member)
£450 GBP +VAT (Non-Member)

Venture Capital (VC) Explained

Overview:
The course ensures users gain a comprehensive understanding of key aspects of venture capital through current and real-life content, case studies and interviews with leading industry professionals. Users can expect a structured, interactive, and convenient approach to online education as they learn around their schedule, providing complete flexibility. This course complements our popular and long-standing 'Introduction to PE & VC essentials' classroom-based courses and is ideal for onboarding, fast-tracking beginners and those new to the industry, allowing them to have confident conversations and apply the knowledge, skills and expertise straight away.

Programme content
- The differences between private equity and venture capital
- The key stakeholders
- The fundraising process
- Due diligence, value creation strategy and monitoring and exit

Key features
- Accessible to users for 6 months
- Short course format - 2.5-hour
- Save and return functionality
- Real industry examples, case studies, and interviews with leading figures from the industry

Digital Learning

Format:
e-Learning, available on-demand
Costs are per-license, lasting 6 months

Audience:
Any individual interested in understanding the core concepts of a venture capital deal cycle whether they're just starting out or want a refresher. This course will help learners participate in conversations about venture capital more confidently.

Price:
£350.00 GBP +VAT (Member)
£450.00 GBP +VAT (Non-Member)

Anti-Bribery and Corruption

Overview:
It is essential that all UK firms establish appropriate procedures to protect employees, agents and those associated from falling foul of comprehensive anti-bribery and corruption legislation. This programme is designed to give employees an overview of the new law and a clear understanding of what practical measures are needed in order to ensure they comply with the requirements of the act.

Programme content
- Defining bribery and corruption
- Compliance requirements
- The Bribery Act 2010
- Offences introduced by the Bribery Act
- Who can be prosecuted and basic requirements for implementation

Key features
- Individual log-ins
- Assesment with an 80% pass mark
- In-depth analysis of legislation, including links to further reading
- Case study examples to support full understanding

Digital Learning

Format:
e-Learning, available on-demand
Costs are per-license, lasting 12 months

Audience:
Investment Managers, Investment Directors, and Associates

Price:
£80 GBP +VAT (Member)
£160 GBP +VAT (Non-Member)

Anti-Money Laundering

Overview:
It is imperative that your firm is compliant with complex anti-money laundering legislation and that your staff are fully aware of their risks and responsibilities. To ensure you meet this requirement, the BVCA, in association with Travers Smith, has launched a comprehensive online training programme that has been developed for private equity and venture capital practitioners.

Programme content
- Understanding and increasing awareness of money-laundering and terrorist financing
- Latest UK regulatory requirements in the PE sector, including FCA rules

Key features
- Individual log-ins
- Assesment with an 80% pass mark
- In-depth analysis
- Case study examples to support full understanding
- Industry specific coverage

Digital Learning

Format:
e-Learning, available on-demand
Costs are per-license, lasting 12 months

Audience:
Investment Managers, Investment Directors, and Associates

Price:
£80.00 GBP +VAT (Member)
£160.00 GBP +VAT (Non-Member)

Senior Managers and Certification Regime (SMCR)

Overview:

The Senior Managers and Certification Regime (SMCR) replaced the Approved Persons Regime. This changed how people working in financial services are regulated. This programme is designed for those who are accountable and responsible for complying with the SMCR or who are looking for more information on the regulation.

Programme content

- Reinforce key principles of SMCR
- The changes SMCR brings and FCA expectations and your responsibilities
- Reminder of the conduct rules
- The different requirements of three categories

Key features

- PE/VC specific scenarios
- Breaching implications
- Additional information for SMs – clarifying their obligations
- Managers are able to track learner progression and generate reports

Digital Learning

Format:
e-Learning, available on-demand
Costs are per-license, lasting 12 months

Audience:
Investment Managers, Investment Directors, and Associates

Price:
£110 GBP +VAT (Member)
£220 GBP +VAT (Non-Member)

Responsible Investment ESG

ESG Courses

Overview:

This course provides essential knowledge to private equity practitioners around the environmental, social and corporate governance (ESG) principles to both secure and protect value in all aspects of the deal cycle, from pre-investment to exit. A shorter version is also available for managers.

Programme content

- Introduction to Responsible Investment
- Sustainability at the house level
- Reporting and fundraising
- Pre-Investment
- The Holding Period
- Exit

Key features

- An understanding of core ESG principles
- Best practice ESG guidance
- ESG considerations at each step of the investment cycle

Digital Learning

Format:
e-Learning, available on-demand
Costs are per-license, lasting 12 months

Audience:
ESG leads in GP firms

Price:
£210.00 GBP +VAT (Member)
£420.00 GBP +VAT (Non-Member)

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Invested in a better future

Get in touch

For further information about training, please contact:

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